

Notice of Key Decisions and Exemptions

Published: **31 JANUARY 2014**

This Plan constitutes 28 days notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The plan contains matters that are likely to be the subject of a key decision (as defined by the Regulations) taken by the Executive or by an individual Executive Member. Select the following for further information on the Executive and [how decisions are made](#).

Guidance Notes

- The current members of the Executive are: Councillor S D T Woodward (Policy and Resources Portfolio); Councillor T M Cartwright (Public Protection Portfolio); Councillor L Keeble (Streetscene Portfolio); Councillor B Bayford (Health and Housing Portfolio); Councillor Mrs C L A Hockley (Leisure and Community Portfolio); Councillor K D Evans (Planning and Development Portfolio).
- Agenda papers and reports are published on www.fareham.gov.uk.crs approximately one week before the meeting. Copies are also available for inspection or may be purchased at the Civic Offices, Fareham. Reports containing exempt or confidential information are not publicly available.
- Background papers are available for inspection at the Civic Offices; Fareham when the agenda is published. Background papers containing exempt or confidential information are not publicly available.
- Records of decisions and minutes of meetings are also published on www.fareham.gov.uk.crs.
- For further information on the Council's decision-making process, forthcoming meetings and deputation scheme please refer to www.fareham.gov.uk.crs.

Ref No.	Item for Decision	Decision taker (see notes below)	Documents to be considered (see notes below)	Background Papers	Representations may be made to the following officer no later than <ENTER DATE>	Date decision to be taken
Health and Housing						
I005826	Allocations Policy This report seeks the Executive's approval to implement amendments to the Housing Allocations Policy following the findings of the Member Officer Working Group, and considers the issues raised through the formal consultation.	Executive	Report	Member Working Group discussion notes File of consultation responses from tenants	Sara Head shead@fareham.gov.uk	3 March 2014
Leisure and Community						
I005840	Westbury Manor Museum - Hampshire Solent Cultural Trust Proposals This report outlines proposals for the transfer of the management of museum services from Hampshire County Council to the Hampshire Solent Cultural Trust. It includes financial arrangements and the lease for Westbury Manor Museum.	Executive	Report	Correspondence with HCC	Mark Bowler mbowler@fareham.gov.uk	3 March 2014

Ref No.	Item for Decision	Decision taker (see notes below)	Documents to be considered (see notes below)	Background Papers	Representations may be made to the following officer no later than <ENTER DATE>	Date decision to be taken
Public Protection						
I005835	<p>Development of Environmental Health Partnership This report sets out proposals for the development of a formal partnership arrangement with Gosport Borough Council for the delivery of Environmental Health functions.</p> <p>**Exempt by virtue of Paragraph: 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	Executive	Report	Deed of Delegation and arrangements for the provision of Environmental Health Services	Garry White Director of Regulatory and Democratic Services	3 March 2014
Streetscene						

Ref No.	Item for Decision	Decision taker (see notes below)	Documents to be considered (see notes below)	Background Papers	Representations may be made to the following officer no later than <ENTER DATE>	Date decision to be taken
I005833	<p>Council Car Park and Pedestrian Highway Works Resurfacing Contract</p> <p>On 2 September 2013, the Executive awarded the contract for these works following a tender exercise. This report asks the Executive to approve an increase to the allocated budget for the contract to repair and resurface Council car parks and pedestrian highways, having identified the need for additional works of a similar nature.</p>	Executive	Report	Site surveys	Ilan cousins icousins@fareham.gov.uk	3 March 2014
<p>Planning and Development</p> <p>No Decisions Scheduled</p>						
<p>Policy and Resources</p>						

Ref No.	Item for Decision	Decision taker (see notes below)	Documents to be considered (see notes below)	Background Papers	Representations may be made to the following officer no later than <ENTER DATE>	Date decision to be taken
I005836	<p>Irrecoverable Debts The report seeks approval of the write off of certain council tax, business rate and other sundry debt.</p> <p>**Exempt by virtue of Paragraph: 1 Information relating to any individual.</p>	Executive	Report		Dave Jenkins djenkins@fareham.gov.uk	3 March 2014

Notes:

A ** in column 2 indicates that the matter to be discussed may involve exempt or confidential information. In such circumstances, reports will not be publicly available and the public is likely to be excluded from the meeting when the matter is discussed.

The categories for exemption (according to the Local Government Act 1972 Schedule 12A - Access to Information) are as follows:

	Category	Condition
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such

Ref No.	Item for Decision	Decision taker (see notes below)	Documents to be considered (see notes below)	Background Papers	Representations may be made to the following officer no later than <ENTER DATE>	Date decision to be taken
		information will be in the public domain in any event. The “financial affairs or business affairs” include past, present and contemplated activities.				
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	“Employee” means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.				
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.					